



Tim Forson
Superintendent of Schools

40 Orange Street
St. Augustine, Florida 32084
(904) 547-7500
www.stjohns.k12.fl.us

August 12, 2019

Dear Elementary School Parent or Guardian,

SCHOOL BOARD

Beverly Slough
District 1

Tommy Allen
District 2

Bill Mignon
District 3

Kelly Barrera
District 4

Patrick Canan
District 5

Welcome to the 2019-20 school year! I hope you had a wonderful summer. It may seem early to focus on middle and high school options for your child, but I want to ensure that you are aware of the many programs of choice St. Johns County Schools has to offer as well as resources available on the district website. Programs of choice include career academies, advanced academic programs, virtual school options, Junior Reserve Officers Training Corps and the arts. More information is available at <https://academies.stjohns.k12.fl.us/programs/>. It is never too early to begin consideration of your child's future educational goals.

Virtual courses may be taken during or after the school day, either at or away from the student's regular school of attendance. The next open enrollment periods to apply for St. Johns Virtual School as a full-time student are November 15, 2019 - January 6, 2020, and in the spring, April 10, 2020 to July 10, 2020. Enrollment in part-time virtual courses is subject to the school's normal drop/add policy. Virtual course requests must be approved by a guidance counselor. To learn about all virtual options, please go to <http://www-sjvs.stjohns.k12.fl.us> or call 904-547-8080.

St. Johns County schools also offer Academically Challenging Curriculum to Enhance Learning (ACCEL) options. Options include but are not limited to:

- Elementary – single course and whole grade acceleration; virtual instruction in a higher grade-level course; ACCEL options do not supersede initial placement by age criteria (1003.21 F.S.)
- Middle – high school courses in middle school; virtual instruction in a higher grade-level course; ACCEL options do not supersede the core course requirements for promotion to high school (1003.4156 F.S.)
- High – college credit via Advanced Placement, Dual Enrollment, Advanced International Certificate of Education or International Baccalaureate courses; course credit for passing state End-of-Course assessments; virtual instruction in advanced courses; early graduation

Finally, there are several diploma options. Designations are dependent upon a student's course of study. Details regarding the criteria for each option and graduation requirements can be found at <http://www.fldoe.org/academics/graduation-requirements>.

This is a great deal of information to consider. As you plan, one of the first places you may wish to visit is the district Parent Resource Guide, <http://www.stjohns.k12.fl.us/families/resource/>, and the Student Progression Plan, <http://www.stjohns.k12.fl.us/cs/spp/>. These user-friendly tools may promote a better understanding of the options open to your student. In addition, you can access district approved instructional materials at <http://www.stjohns.k12.fl.us/media/approved-instructional-materials/>.

I am proud that our schools offer so many academic choices for our students. Thank you for your consideration of this information and my best wishes to you and your family for an outstanding school year!

Sincerely,

Tim Forson
Superintendent of Schools

*The St. Johns County School District will inspire good character and a passion for lifelong learning
in all students, creating educated and caring contributors to the world.*



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Dear Middle/High School Parent or Guardian,

Welcome to the 2019-2020 school year! I hope you had a wonderful summer. I am writing not only to welcome you to the new school year, but also to remind you of Program of Choice opportunities as well as resources available on the district website.

Programs of choice include career academies, advanced academic programs, virtual school options, Junior Reserve Officers Training Corps and the arts. For most programs, the application process will start January 9, 2020 and end February 3, 2020 for the 2020-2021 school year. More information is available at <https://cte.stjohns.k12.fl.us/>. It is never too early to begin consideration of your child's future educational goals.

Part-time virtual school options are available either during the regular school day or after school and in the summer. After school begins, requests for part-time virtual courses taken within the regular school day will be addressed through the normal drop/add policy of a school with the principal having final authority for all schedule changes. All virtual course requests must be approved by a guidance counselor. The next open enrollment periods to apply for St. Johns Virtual School as a full-time student are November 15, 2019 - January 6, 2020, and in the spring, April 10, 2020 to July 10, 2020. To learn about all virtual options, please go to <http://www-sjvs.stjohns.k12.fl.us> or call 904-547-8080.

Regular high school graduation requirements include the successful completion of one high school level online course. There are three ways to meet this requirement: an online course (virtual), a blended course, or an industry certification in information technology. St. Johns Virtual School and Florida Virtual School provide online courses. Blended courses provide instruction delivered by both online/digital resources and the classroom teacher. Industry certification in information technology may be earned with or without enrollment in or completion of the corresponding course pursuant to Florida Statute 1008.44. Check with your school regarding blended course or industry certification opportunities.

In addition to programs of choice and virtual courses, all St. Johns County schools offer Academically Challenging Curriculum to Enhance Learning (ACCEL) options, which looks different at each level. Options include but are not limited to:

- Middle – high school courses in middle school; virtual instruction in a higher grade-level course; qualifying students may even participate at no cost to them in Dual Enrollment with St. Johns River State College. ACCEL options do not supersede the core course requirements for promotion to high school (three English language arts, three math, three science, and three social studies) but courses taken in middle school may earn high school credit
- High – college credit via exam in Advanced Placement (AP), Advanced International Certificate of Education or International Baccalaureate; Dual Enrollment course

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St. Johns River State College courses that meet high school graduation requirements and earn college credit at the same time; high school credit by passing the state End-of-Course (EOC) assessments for selected courses; virtual instruction in advanced courses; early graduation; college credit by passing the College Level Examination Program (CLEP) assessment for a college course or an AP exam without actually being enrolled in the course

As you consider an academic path keep in mind that there are several diploma options. Designations are dependent upon a student's course of study. Details regarding the criteria for each option and graduation requirements by cohort year are available at <http://www.fldoe.org/academics/graduation-requirements>.

Your planning should also include post-high school goals. After high school, your child may qualify for the Florida Bright Futures Scholarship Program. To find out how your child can qualify for a Bright Futures Scholarship go to <http://www.floridastudentfinancialaid.org/SSFAD/bf/>.

Admission into Florida's State University System is competitive so prospective students should complete a rigorous curriculum in middle and high school. Eligibility requirements are available at <http://www.flbog.edu/forstudents/planning/>.

The Florida College System includes 28 state colleges. These institutions offer career-related certificates and two-year associate degrees that prepare students to transfer to a bachelor's degree program or to enter jobs requiring specific skills. More information is available at <http://www.fldoe.org/schools/higher-ed/fl-college-system/index.shtml>.

Florida also offers students 46 accredited career and technical centers throughout the state, which provide the education and certification necessary to work in a particular career or technical field. More information is available at <http://www.fldoe.org/academics/career-adult-edu/>.

This is a great deal of information to consider, so as you plan one of the first places you may wish to visit is the district Parent Resource Guide, <http://www.stjohns.k12.fl.us/families/resource/>, and the Student Progression Plan, <http://www.stjohns.k12.fl.us/cs/spp/>. These user-friendly tools may promote a better understanding of the options open to your student. In addition, you can access district approved instructional materials at <http://www.stjohns.k12.fl.us/media/approved-instructional-materials/>.

I am proud that our schools offer so many academic choices for our students. Regardless of whether a student wishes to attend university, join the military, go directly into a career after high school or some combination of these options, St. Johns County School District has programs to support those goals. With so many good options to consider, I hope that you will work with your school's guidance department to develop the best learning path for your child.

Thank you for your consideration of this information and my best wishes to you and your family for an outstanding school year!

Sincerely,

A handwritten signature in blue ink that reads "Tim Forson". The signature is fluid and cursive, with the first name "Tim" and last name "Forson" clearly legible.

Tim Forson
Superintendent of Schools



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Superintendent of Schools

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Dear Parents/Guardians:

The Student Code of Conduct is based on the School Board's rules governing student conduct and discipline. The Code is updated annually, and distributed either manually or electronically by every school principal in the school district. It is important that you review the Code in its entirety and return the required signature forms. In addition to containing the required forms for signature, the Code includes important information relative to:

- Students Rights & Responsibilities
- Student Attendance
- Student Health
- Specific grounds for disciplinary action
- Student-Athlete Code of Conduct
- Student Discipline and Rules of Conduct

The Code also contains the following forms for signature which must be signed and returned within 5 days of receiving the Student Code of Conduct, unless they were signed through the online New Student or Returning Student Verification process:

- The Parent/Student Acknowledgement of Student's Rules and Regulations must be signed and returned by all students and parents.
- The Student Acceptable Use Procedures Agreement must be signed and returned in order for students to use school computers and/or digital devices.
- The Release of Student Directory Information Options form **must be signed and returned IF parents do not want a student's name, address and other directory information released to the Armed Forces, Military Recruiters, Military Schools, yearbooks, or for other purposes listed on the form.**
- The Pursuing Victory with Honor Parent and Student -- Athlete Agreement must be signed and returned **IF** a student is planning to participate in interscholastic athletics.

If you have any questions, regarding the Student Code of Conduct or the information highlighted above, please contact your principal.

Sincerely,

Tim Forson
Superintendent of Schools

/ecs

The St. Johns County School District will inspire good character and a passion for lifelong learning in all students, creating educated and caring contributors to the world.

Measuring the Economic Success of Florida's Graduates

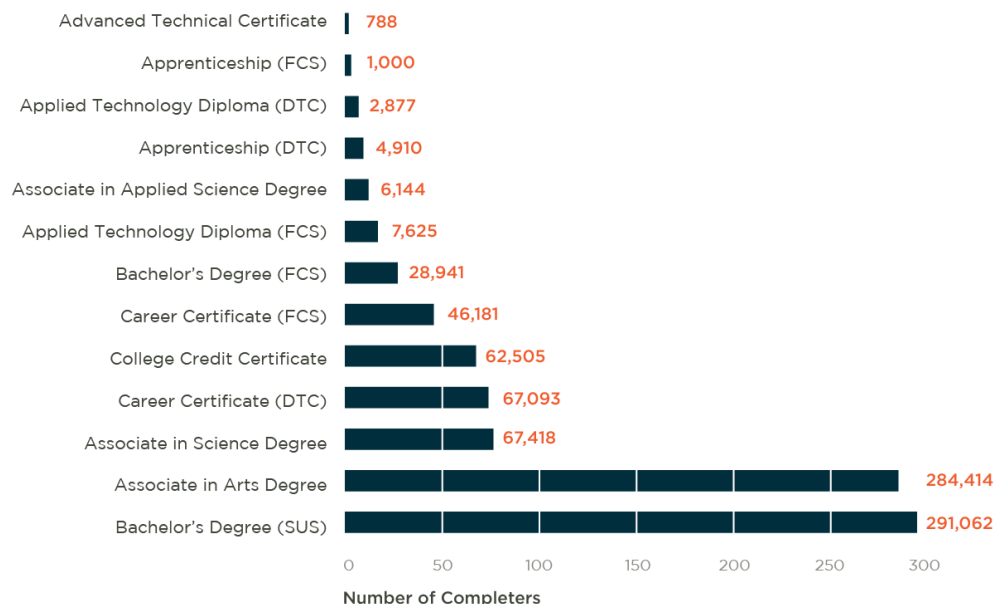


MAKING RESEARCH RELEVANT

Florida has a large and complex system of higher education. The *Economic Security Report* provides students, parents, and others with information on graduates of Florida's public institutions of higher education, including the State University System (SUS), the Florida College System (FCS), and the District Technical Centers (DTCs).¹ The figures in this summary show the number of completers and first-year earnings for a range of higher education credentials awarded for completers in their first year after graduation in the 5-year period from 2011-12 to 2015-16.

Figure 1 shows, the associate in arts degree (A.A.) is the second most commonly awarded postsecondary credential in Florida. Compared with an associate in arts degree, far fewer students completed career- and technical-oriented programs of study, such as the associate in science (A.S.) and the associate in applied science (A.A.S) degrees.

Figure 1. Total Completers by Credential Level and System, Statewide

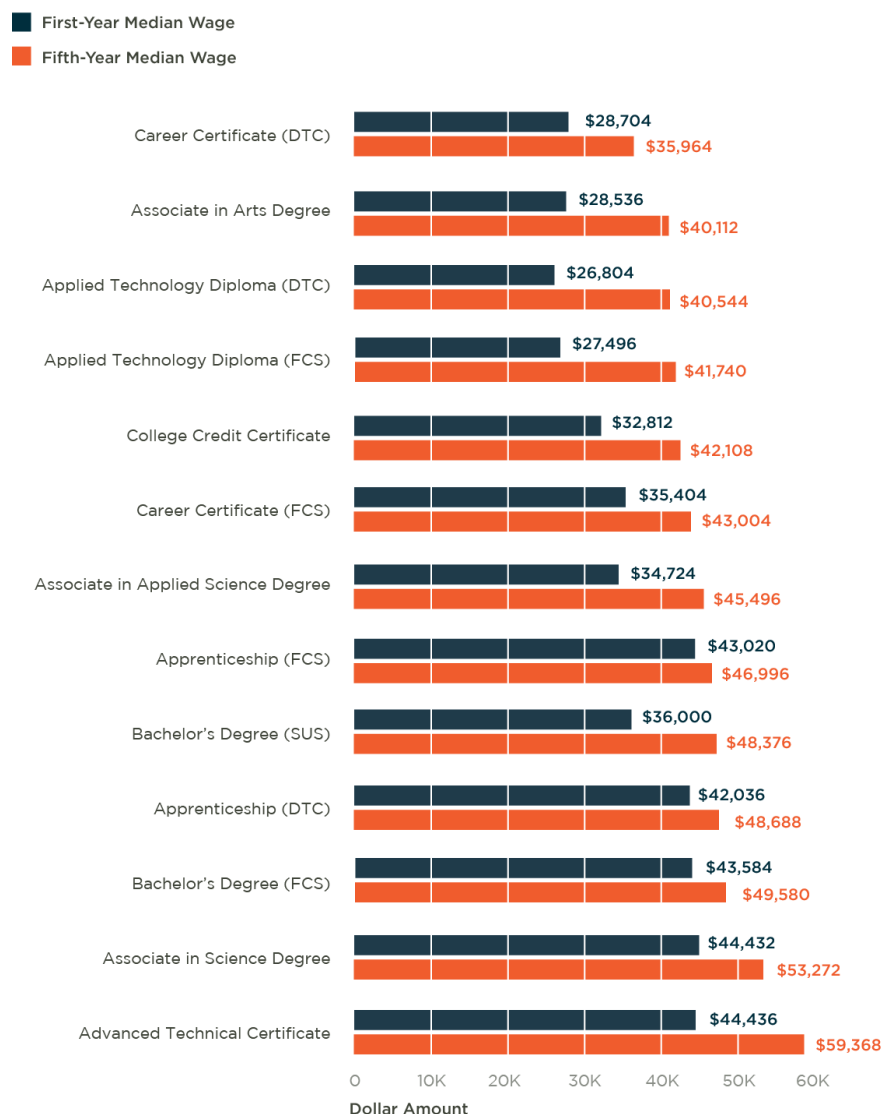


Note. $N = 870,958$. Completers in their first year after graduation in the 5-year period from 2011–12 to 2015–16.

¹The data source for information in this summary report is the Florida Department of Education's Florida Education and Training Placement Information Program.

Figure 2 shows the median first- and fifth-year wage after degree completion associated with each career- and technical-oriented degree. The lowest first-year wage was associated with completers of an applied technology diploma. Some of these completers may be continuing their education while in the job market, thus lowering their earnings. With that in mind, the median first-year wages of completers with an associate in science degree were, on average, \$17,000 more than those of completers with an applied technology diploma and more than \$8,400 higher than those with a bachelor's degree from an institution in the SUS. The median first-year wage of those with an associate of science degree also was higher than those who completed the far less common associate in applied science degree.

Completers of certificate programs, on average, had higher first-year earnings than graduates with associate in arts degrees. The median first-year earnings of completers with this degree (\$28,536) were lower than those of completers with career certificates from Florida's colleges (\$35,404). However, completers of certificate programs, on average, had lower median first-year earnings than graduates with associate in science degrees (\$44,432). The highest median first-year earnings (\$44,436) were achieved by the 788 completers of advanced technical certificates. Such certificates are generally designed for individuals who have already completed a two-year associate degree and are seeking advanced, specialized preparation in a career field to supplement their degree.

Figure 2. First-Year and Fifth-Year Median Wages by Credential Level and System, Statewide

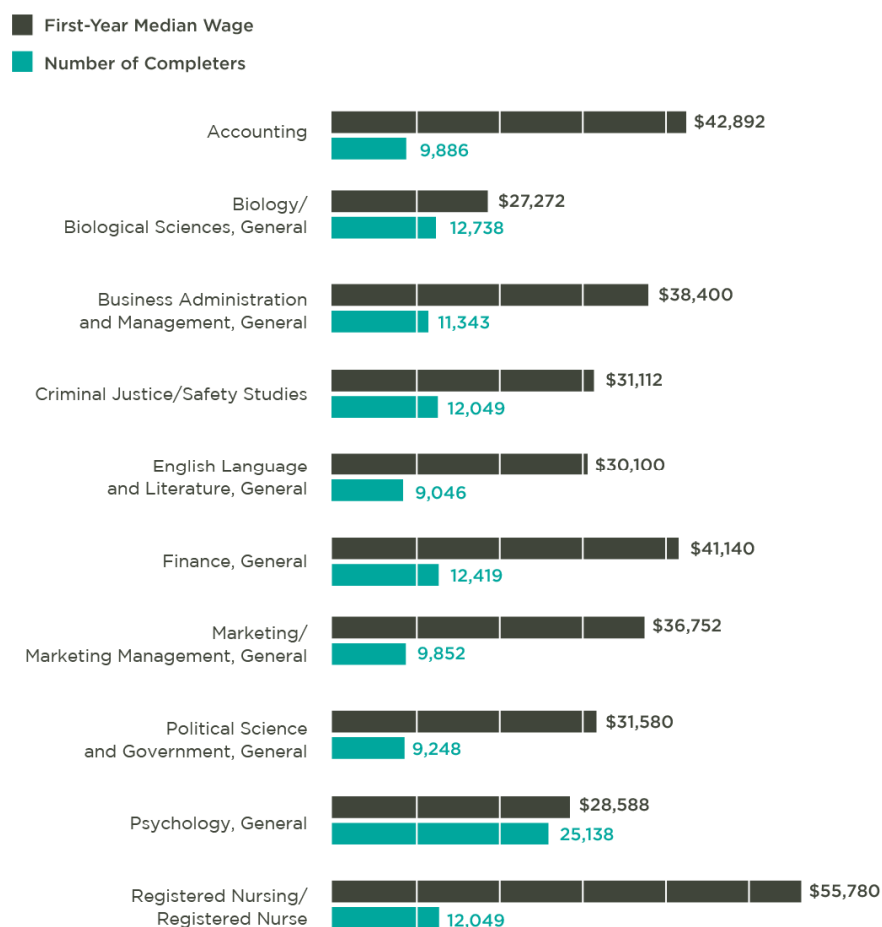
Note. First-year median wages refer to completers in their first year after graduation in the 5-year period from 2011–12 to 2015–16. Fifth-year median wages refer to completers in the 2011–12 cohort 5 years after completion.

Now consider the bachelor's degree, the most commonly awarded degree in Florida. As shown in Figure 3, the median first-year earnings varied considerably between the lowest and highest paying fields. Graduates with degrees in biology or general biological sciences had the lowest first-year earnings, approximately \$8,700 less than \$36,000,² the statewide median.³ Graduates with degrees in four other fields (general psychology, general English language and literature, criminal justice/safety studies, and general political science and government) also were less than the statewide median.

² Data obtained from Florida's *Economic Security Report 2018*: Table 13 First-Year Outcomes Among Bachelor's Completers by System.

³ Graduates with degrees in biology had low median first-year earnings, but they often experienced high rates of growth in earnings. Several years after graduation, the average earnings of graduates with degrees in biology often are higher than the earnings of graduates in other fields who may have earned more immediately after graduation.

Figure 3. First-Year Median Wages Among Completers of the Most Popular Bachelor's Programs, State University System Institutions Only



Note. First-year median wages refer to completers in their first year after graduation in the 5-year period from 2011–12 to 2015–16.

Graduates who majored in business-related fields (general business administration and management, general finance, and accounting) were among the highest first-year earners. Graduates with degrees in accounting were the highest paid among these popular business-related programs. Graduates with degrees in registered nursing had average first-year earnings that were more than \$19,500 higher than the statewide median, which places them among the highest paid graduates in the state.

Although success reflects a variety of factors—such as background, the local job market, and where the person chooses to live—[Launch My Career Florida](#) and the *Economic Security Report* provide valuable information for students and parents to consider when exploring education and career choices. Furthermore, the Launch My Career online tool provides students, parents, and others with graphs, charts, and tables of outcome information on employment and earnings of Florida graduates from public institutions of higher education.



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Dear Parents,

The St. Johns County School District (SJCSO) is committed to providing a safe and secure environment for your child. Each St. Johns County school has an Emergency Operations Plan with incident specific procedures that is reviewed and practiced regularly. These plans have been formulated using Federal Emergency Operations Agency and Department of Education guidelines that conform to federal, state and local guidelines. Our school district also works closely with local public safety officials using their expertise and input. Regular safety, health, security and fire inspections take place each year in all district schools. All district schools have been designated as shelters to be used in the event of a hurricane or other emergency requiring temporary shelter. Each school has a Safety Committee and Threat Assessment Team that meet regularly to discuss issues of safety and security.

As prescribed in Senate Bill 7030, Active Assailant Response drills will be conducted each month. Principals and St. Johns Sheriff's Office (SJSO) Youth Resource Deputies (YRDs) will also meet with students and have age appropriate discussions focusing on Active Assailant Response procedures, the "Always Rules" and Safe Zones in the classrooms. In addition, we will practice fire, tornado, AED response and bomb threat drills for all faculty/staff and students throughout the year.

YRDs are assigned at each school for emergency response situations, as well as facilitation of required training, drills, and participation on the school's Threat Assessment Team. These YRDs have received extensive training in working with students and local schools. Multiple schools across the district will have an armed security officer present throughout the entirety of the school day. All armed security officers have successfully completed Guardian training facilitated by the SJSO as outlined in Senate Bill 7030.

Visitor and volunteer sign-in procedures are required in each school and all schools use KeepnTrack sign-in system. We require all visitors and volunteers to sign in and wear badges when visiting the school. All visitors and volunteers must submit a School Access Application in which a background check by the SJSO and a 50-state sexual offender check is completed before applicants are approved for school access.

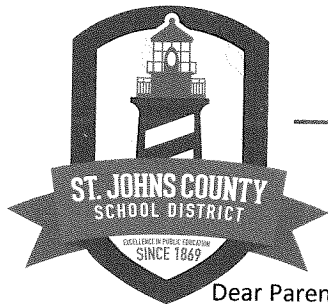
To communicate with parents in a crisis, our mass communication system, SchoolMessenger, is used. This system provides instant telephone, text and email communication and can be used for emergency, community outreach, special events and other school/district messages. In order to receive text messages you must opt in. Please visit <http://www.stjohns.k12.fl.us/schoolmessenger/> for instructions.

If at any time you have concerns about the safety of your child or issues concerning safety or security, please call the school.

Sincerely,

Paul Abbatinuzzi
Senior Director for School Services
SJCSO School Safety Specialist

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Tim Forson
Superintendent of Schools

2019-2020 School Year

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The St. Johns County School District (SJCS) is required by the State of Florida Constitution to fully implement the Class Size Amendment (CSA). The CSA requires that core classes not exceed the following numbers of students in specific grade levels:

Pre-Kindergarten through Grade 3:	18 students
Grade 4 through Grade 8:	22 students
Grade 9 through Grade 12:	25 students

In order to comply with these class limits, the SJCS must make some difficult choices. One of the unfortunate consequences of the CSA is the need to make student placement decisions and adjustments based on the number of students, rather than strictly on the needs of the students. We have also had to decrease the number of elective choices available to students in order to increase the required number of core classes.

Financial implications to the CSA include hiring personnel, adding relocatables or finding additional space within our current facilities, purchasing additional textbooks for teachers, etc. Our school district is using "co-teaching" as one method to meet the CSA. Adding a teacher to the classroom keeps the class from being split, which creates less disruption and more consistency for our students. It is, however, not a perfect solution, as the cost of the second teacher must be absorbed by the district.

The dynamic of a mobile and growing student population adds another layer of difficulty to student placement. As students enroll or withdraw in a school, the class size caps must be maintained. Therefore, all families enrolling their child(ren) should be aware that classroom assignments may require a change in student placement to comply with the CSA. Students will be placed in an available seat in their grade. Should shifts from one classroom to another be necessary, either a volunteer or a selected student will be moved.

Immediately following the tenth day of school (August 23rd), all classes will be balanced, which could include moving teachers, associate teachers and/or students. Additional balancing based on growth or student movement will continue until September 14th. We will make every attempt to minimize student movement, but we must be both fiscally responsible and CSA compliant.

The State now allows certain schools that qualify to maintain class size by average in each grade grouping. The District may utilize the flexibility of class size average when it is deemed appropriate for both student achievement and fiscal responsibility at the eligible schools.

We have always held, and will continue to hold, the educational needs of all students as a high priority. Thank you for your understanding with this challenging requirement. If you have any questions regarding this information, please do not hesitate to call your child's principal.

Sincerely,

Tim Forson
Superintendent of Schools

2.8.19



Procedure for School Access 2019-2020

As required by Florida state law, everyone MUST have a cleared background check to go past the front office at Mill Creek Academy. Picture ID (driver's license) is also required to enter the building at all times. You MUST have school access approval to volunteer at the school, attend any conferences, attend field trips, and to have lunch with your child.

So, now is the time to go ahead and apply for school access! Please make sure all spouses, grandparents, siblings over the age of 18, etc. who may visit the school are also approved to enter the building. The school access application is on-line at the Mill Creek website:

www-mca.stjohns.k12.fl.us

On the homepage, you will see a button labeled "School Access Application." When you click on that, you will be taken to the school access application. Please make sure to designate Mill Creek Academy so we receive the application. Enter your information and finish by clicking submit. You will be contacted via email should you choose to include it in the application when you have been cleared. The cleared application is good for 3 years and can be updated in the front office or renewed at any time. At no time should you have to resubmit another application.

Beginning August 2019, the front doors will remain locked during school hours. Front Office personnel will request visitors state the nature of the visit before the doors will be unlocked. If there are multiple visitors, all visitors will need to respond before being able to enter. We appreciate your patience and understanding as the safety of our students is paramount.

If you have any questions or need further assistance, please contact the front office at

904-547-3720.

Mill Creek Academy ABSENTEE FORM



(Student name – please print)

(Teacher)

was absent on _____ because
[date(s)]

(please explain)

(Parent/Guardian name – please print)

(Parent/Guardian signature)

(Today's date)

Any student who has been absent from school, for an entire day or any part of a day, is to submit a MCA Absentee Form the day he/she returns to school. Absentee forms can be submitted digitally by going to our website and clicking on "Absentee Form." You can attach a doctor's note using the upload feature. You will receive email confirmation of your submission.

Absentee forms are also available in a printable format (this form) and can be completed and sent in with your student. If you have a note from a doctor, please send it in along with the Absentee Form.

Please use one form to indicate all dates of a consecutive absence as well as the cause of the absence. If your student has been out 3 (three) or more days, you will also need to provide a note from a physician.

Parents of middle school students should submit an absentee form when the student misses any period. For example, if you check your child out early for a doctor's appointment, he/she will be marked absent the remaining periods of the day. When the absentee form is submitted, the correction can be made.

This note must be turned in to the front office or submitted digitally the day the student returns to school.

If your student has been out three (3) or more consecutive days, a note from the doctor is also required.

LEADING THE CHARGE OF LIFELONG LEARNING

Amanda Riedl, Principal
Stacy Stackhouse, Assistant Principal
Jacqueline Ottosen, Assistant Principal



August 2019

Dear Parent,

This letter is to inform you that there are several students in our school with severe nut food allergies. It is important that they strictly avoid this food in order to prevent life-threatening allergic reactions that require emergency medical treatment. To reduce the chance of this occurring, we are taking steps to provide them with a school environment that is as safe as possible. Those steps are as follows:

- Each of their classrooms will be designated as Nut Free, which means no nuts or products containing nuts will be allowed in those classrooms.
- There will be a designated Nut Free table in the café. This table will be available for any student with a nut free lunch, however, preference will be given to those students with a nut allergy.

Things you can do to help the school be Nut Aware:

- Inform yourself about the dangers of food allergies, especially peanut and tree nut. The Food Allergy Research & Education organization (FARE) has a great website. www.foodallergy.org
- If your child has eaten any nut butter before coming to school, please be sure your child's hands and face have been thoroughly washed before entering the school. It is important that nut residue is not on a child's hands when they handle common school books and equipment.
- Avoid sending nut products to school when possible. Minimizing the amount of nuts in the school environment will decrease the risk of exposure. **All treats must be store bought.**

We understand that avoiding nuts can be difficult; we have provided a list of approved snacks on the back of this letter. This is not a comprehensive list and these snacks change frequently. If unsure about a particular food item, please email your classroom teacher. Thank you so much for your prompt attention to this very important matter.

Sincerely,

Amanda L. Riedl, Principal

3750 International Golf Pkwy
St. Augustine, FL 32092
(904) 547-3720
www-mca.stjohns.k12.fl.us

LEADING THE CHARGE OF LIFELONG LEARNING

Amanda Riedl, Principal
Stacy Stackhouse, Assistant Principal
Jacqueline Ottosen, Assistant Principal



August 2019

Warning: Never rely upon this list as a sole resource for protecting a child with food allergies. Always read the label before purchasing a product because manufacturers may change their ingredients and processes at any time. Please refer to this link for an updated list at snacksafely.com/safe-snack-guide/

Fruits and Vegetables

- Apples
- Bananas
- Baby Carrots
- Oranges
- Watermelon
- Cucumber
- Bell Peppers
- Grapes
- Strawberries
- Peaches
- Plums
- Blueberries
- Raspberries
- Cherries
- Cantaloupe

Special Occasion Treats

- Nabisco Oreos – Original in blue packaging
- Keebler Vanilla Wafer
- Hershey Kisses – Plain
- Kraft Marshmallows
- Dum Dum Suckers
- Willy Wonka Candies
- Tootsie Rolls

Snack Crackers and Other Options

- Wheat Thins
- Triscuits
- Cereals – Such as Shredded Wheat, Apple Jacks, Fruit Loops, Kix.
- Gogo Squeeze Applesauce
- Sun Maid Raisins – Not the yogurt or chocolate covered ones
- Nutri-Grain Cereal Bars
- Pepperidge Farms Goldfish – **Cheddar only**
- Delmonte Fruit Cups
- Kraft String Cheese
- Kraft Sliced Cheese
- Kraft Cheese Cubes
- Yogurt – Yoplait

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The learning community of Mill Creek will ensure that all achieve their fullest potential through challenging, purposeful learning opportunities where learning becomes a lifelong passion!



Mill Creek Academy

A.M. Drop off

Procedures

**For the safety of everyone,
Please do not use your cell phone while in line dropping your child off.**

8:05 a.m. – 8:25 a.m. - Student drop off begins: Students are not to be dropped off before 8:05, due to safety concerns as there is no supervision before that time.

8:10 a.m. - Children are not allowed in the building prior to 8:10 a.m. (Students in morning care are to be accompanied to the program by an adult.)

8:25 a.m. – Learning begins. Students arriving after this time are considered tardy and must obtain a tardy slip from the front office.

Please make every effort to be on time!

Guidelines for A.M. Drop off Procedures:

- Always follow the directions of an adult or safety patrol that are standing outside during this time.
- Students may not get out of the vehicle without a MCA staff member present.
- Please make sure your child does not exit the vehicle until you have stopped at a cone.
- Please have your child ready to exit the vehicle (if you need to write any notes or have any last minute things, please pull in to the lot to park-this way we can keep the traffic flowing).
- Middle School Students will enter through the bus door and follow the 400 hall out back to their classrooms.

St. Johns County Campus' are Smoke Free
Please do not smoke in your car while dropping your child off.



Mill Creek Academy

P.M. Pick-Up Procedures

**For the safety of everyone,
Please do not use your cell phone while in the parent pick-up line.**

Dismissal starts at 2:45 pm on Monday, Tuesday, Thursday, and Friday.
Dismissal on Wednesday is at 1:45 pm.

Traffic coordinators and safety patrols will direct cars to the correct location.

Please have "pick-up" card placed on dashboard so it is visible to MCA staff members. Student's first and last name should be written in bold.

Cars are placed at cones from 1 through cone 10. Please make sure you follow safety patrol and MCA staff direction and proceed to the correct cone. Your student will be at that cone waiting for you.

In order to facilitate a safe and timely dismissal, please note the following:

- Always be aware of where the children are standing along the sidewalk while pulling through parent pick-up.
- ***Do Not park your car and walk up to the sidewalk to pick up your child. Remain in your car.*** In addition to safety concerns, this disrupts the flow of parent pick up. If you have a meeting with the teacher, please arrange ahead of time to pick up your child in the office at the end of the day. Remember to always bring your photo ID (driver's license) when you enter the school building.
- Please be aware – during inclement weather, the number of parents picking up their children increases.

Extended Day Students will not be released before 3:00 pm.

Transportation changes for ELEMENTARY students (Bus, Parent Pick-Up, Extended Day, etc.) must be received, in writing. No courtesy bus rides will be allowed. Please send a note to your student's teacher before 8 AM on the day the transportation change is needed.

If there is a situation during the day and a change in normal dismissal is needed, a guardian will need to email mcattransportation@stjohns.k12.fl.us BEFORE 2 PM (1 PM on Wednesdays). Include your elementary child's name, grade, teacher and how they need to get home. We do not accept phone calls for transportation changes.

**St. Johns County Campus' are Smoke Free.
Please do not smoke in your car while waiting in the pick-up line.**

LEADING THE CHARGE OF LIFELONG LEARNING

Amanda Riedl, Principal
Stacy Stackhouse, Assistant Principal
Jacqueline Ottosen, Assistant Principal



August 2019

ONLY SIGN BELOW IF YOU DO NOT WISH YOUR CHILD TO BE SCREENED

Dear Parents of Elementary School Students,

In compliance with Florida Statute 381.0056 (7), regarding school health services, we are notifying you that students in the St. Johns County School System will be offered free screening for vision, hearing, and height/weight measurement for growth and development.

If your child is tested and the results are not in the “normal” range for the particular test, you will be notified by letter. **Your child will be screened unless you notify the school, in writing by signing below, no later than September 30, 2019, that you do not want your child to participate.**

Nurses from the St. Johns County School District, in conjunction with school personnel and trained volunteers, will conduct the screenings. Screening is defined by Florida Statutes as “presumptive identification of unknown or unrecognized disease or defects by the application of a test that can be given with ease and rapidity to apparently healthy persons.”

We are pleased to be able to offer programs that support the health and well being of our students. Please contact Charlene Carroll at 904-547-3720 if you have questions or concerns.

Sincerely,
Amanda Riedl, Principal

.....

ONLY SIGN BELOW IF YOU DO NOT WISH YOUR CHILD TO BE SCREENED.

1. Please **DO NOT** include my child, _____, Grade _____
in any of the health screening process (height/weight, vision, hearing, or scoliosis):

Parent Name (Printed)

Signature of Parent

Date

3750 International Golf Pkwy
St. Augustine, FL 32092
(904) 547-3720
www-mca.stjohns.k12.fl.us

The Learning Community of Mill Creek will ensure that ALL achieve their fullest potential through challenging, purposeful learning opportunities where lifelong learning becomes a passion!

LEADING THE CHARGE OF LIFELONG LEARNING

Amanda Riedl, Principal
Stacy Stackhouse, Assistant Principal
Jacqueline Ottosen, Assistant Principal



August 2019

ONLY SIGN BELOW IF YOU DO NOT WISH YOUR CHILD TO BE SCREENED

Dear Parents of Middle School Students,

In compliance with Florida Statute 381.0056(5a), regarding school health services, we are notifying you that students in the St. Johns County School System will be offered free screening for vision, hearing, and height/weight measurement for growth and development. A screening for scoliosis is also given. The purpose of the scoliosis screening is to detect signs of spinal curvature at the earliest stages so that the need for treatment can be determined.

Nurses from the St. Johns County School District, in conjunction with school personnel and trained volunteers, will conduct the screenings. Screening is defined by Florida Statutes as “presumptive identification of unknown or unrecognized disease or defects by the application of a test that can be given with ease and rapidity to apparently healthy persons.”

If your child is tested and the results are not in the “normal” range for the particular test, you will be notified by letter. **Your child will be screened unless you notify the school, in writing by signing below, no later than September 30, 2018 that you do not want your child to participate.**

We are pleased to be able to offer programs that support the health and well being of our students. Please contact Charlene Carroll at 904-547-3720 if you have questions or concerns.

Sincerely,
Amanda Riedl, Principal

.....

ONLY SIGN BELOW IF YOU DO NOT WISH YOUR CHILD TO BE SCREENED.

1. Please **DO NOT** include my child, _____, Grade _____
in any of the health screening process (height/weight, vision, hearing, or scoliosis):

Parent Name (Printed)

Signature of Parent

Date

3750 International Golf Pkwy
St. Augustine, FL 32092
(904) 547-3720
www-mca.stjohns.k12.fl.us



Physical Education Release Form 2019-2020

STUDENT NAME: _____

TEACHER: _____ **GRADE:** _____

Dear Parents,

Please complete this information below and have your child return to their classroom teacher. It is important for the P.E. teacher to be aware of any physical limitations or medical conditions your child may have.

Please check one of the areas below, sign, and date. If there is any additional information you need to share, please attach it to this form, or write it on the back.

☐ My child may participate fully in physical education class.

☐ My child is limited in physical education class due to the following conditions:

☐ My child is not allowed to participate in physical education class. (Please attach an official statement from your physician.)

Parent Signature: _____ Date: _____

If you have any questions or concerns, please feel free to contact Coach Larkin or Coach Drinkuth at: Robert.Larkin@stjohns.k12.fl.us; Jim.Drinkuth@stjohns.k12.fl.us



Mill Creek Academy Media Center Permission Form 2019 - 2020

Name of Student: _____

Address: _____

Parent's Email: _____ Phone #: _____

Classroom Teacher: _____ Student's Birthday: ____

I will be responsible for books and materials that my child checks out from the media center at Mill Creek Academy. My student will be charged for damages to books or materials or charged for the replacement cost if the books or materials are damaged beyond use or lost.

Parent Signature: _____ Print Name: _____

.....

STUDENT MEDIA RELEASE FORM DIGITAL AND PRINT MEDIA

Mill Creek Academy has a proud tradition of celebrating student accomplishment by sharing them with our community. For us to do so, we periodically submit press releases which include students' names and photographs to the local media or post such information on our school website or at school. Our intent is to be informative and recognize our student's achievements. We understand, however, that concerns may arrive in regards to a student's right to privacy.

Please check one choice below:

☐

I/We AGREE TO GRANT permission for my child's name and/or photo/image to be published on the school and/or districts website or local print media for recognition purposes.

☐

I/We DO NOT GRANT permission for my child's name and/or photo/image to be published on the school and/or districts website or local print media for recognition purposes.

☐

If you checked DO NOT GRANT, please check here if this includes the YEARBOOK.

Parent Signature: _____ Print Name: _____

Student Acceptable Use Procedures (AUP) Form and Student Bring Your Own Device (BYOD) Form

(Applies to students or visitors who wish to use the District's digital network)

(Optional: Applies to students or visitors who wish to Bring their own personal device in schools/offices)

Student or Visitor User (Applies to Student and Visitors)

I have read and agree to follow the St. Johns County School District's Acceptable Use Procedures for Students and Visitors.

Student/Visitor Name: _____ (please print)

School or Visitor Affiliation: _____ (school name)

Student/Visitor Signature: _____ Date: _____

Parent/Guardian Permission

(Required for Students to operate or access the District's digital network)

As the parent or guardian of this student, I have read, understand, and agree to the School District Acceptable Use Procedures for Students and Visitors for use of the District's Digital Network and the Internet. I give permission for my child to use the District's Digital Network in accordance with the Acceptable Use Procedures.

Parent/Guardian's name: _____ (please print)

Parent/Guardian's signature: _____ Date: _____

(Optional) Student or Visitor Bring Your Own Device (BYOD)

(Required for Students or visitors to operate personally owned technology devices in school)

As a student or visitor, I wish to bring my personal electronic device(s) to School or on District premises. I understand that responsibility for the care and use of this device belongs solely to me.

Requested Student Device(s): _____ (If applicable)

(Computer or mobile device make/model that can access the District network) (Excludes: Smartphones/cell phones)

School Administrator's Approval (School Designee)

The administrator verifies the user and approves their access to the St. Johns County School District Digital Network. Approval is also granted to use a personal electronic device, noted below (if applicable).

School Administrator's name/position: _____ (please print)

Administrator's signature: _____ Date: _____

**St. Johns County School District
2019-2020 STUDENT CONDUCT CODE**

**Parent/Student Acknowledgment
Student's Rules and Regulations of Operation**

Your signature means that you have received this Code of Student Conduct booklet and you know what the rules are.

Student Name (please print)

Date of Birth

Teacher

Grade

Students, parents/guardians, teachers, counselors, administrators, and office staffs all have important roles to play in our schools. With so many people working together, problems may occur from time to time. Rules have been made to address these problems. Like laws, rules apply to everyone, and they work only when everyone knows what they are.

This booklet lists the District rules for students in St. Johns County. The rules apply to all activities occurring on school grounds, on other sites being used for school activities and for any vehicles authorized for the transporting of students. Please read them. Since parents/guardians can be held responsible for the actions of their children, it is important that they are aware of the rules and consequences if the rules are broken. Parents, students, school faculty and staff need to know the rules.

Parents need to become involved in the education of their children and have the responsibility to provide the school with the current emergency contact person and/or telephone numbers. They also have the responsibility to notify the school of anything (such as medical information) that may affect their child's ability to learn, to attend school regularly, or to take part in school activities. As a parent, you also authorize designated St. Johns County School District personnel and St. Johns County Health Department School Health personnel to provide emergency care for your child and to exchange medical information as necessary to support the continuity of care of your child. Parents should also take special notice of the Attendance section of this Booklet as well as the Suspension and Expulsion provisions, which are in accordance with School Board Rule.

Signed forms must be part of every student's record. Your signature means that you have read this booklet and understand the rules. (It does not mean that you agree or disagree with them.)

All forms must be signed by parent/guardian and student and returned to school.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Student Signature

Date