

## Section 9

### Acceptable Use Policy (AUP) and Internet Safety Policy Guidelines for Students and Visitors

The District's AUP and Internet Safety Policy Guidelines provide a framework to accomplish these overarching principles:

- Protect Students and visitors from inappropriate content
- Promote online safety and student education
- Prevent unauthorized access and disclosure of sensitive information
- Comply with CIPA
- Protect the District's digital resources
- Provide online guidelines and related prohibited activities

Parents, Guardians, Visitors and Students should reference the AUP and Internet Safety Policy Guidelines document listed on our District website:

<https://www.stjohns.k12.fl.us/it/aup>

Students and guardians can expect to acknowledge and comply with these guidelines during Online enrollment or during Online student verification process.

**General Rule:** Except at open house and public events as discussed below, students, parents and visitors are not allowed to videotape, photograph or make audio recordings while on school premises. All recording devices must be turned off at school. The purpose of this general rule is to foster an appropriate educational environment, prevent unwarranted disclosure of student images and information, and to comply with the requirements of the negotiated agreement with the St. Johns Education Association.

**Open House and Public Events Exception:** Open house and public events are events where school premises are opened to the public or a segment of the public at the direction of the principal. They include: open houses, sporting events, plays, musicals, contests, fairs, fund raisers, awards/recognitions and theatre performances. They also include off campus events such as graduations, contests, fund raisers and other school sponsored public events.

In the exercise of judgment and discretion, a principal may also allow videotaping or photographing under other circumstances, provided that appropriate steps are taken to prevent unwarranted disclosure of student images contrary to their directory information opt-out election and to avoid disruption of the educational environment.