



**Mill Creek Academy  
SAC Meeting Minutes  
Media Center / Virtual via TEAMS  
9/26/2023**

**In Attendance**

<u>Attendance</u>	<u>Absent</u>	<u>Excused</u>
<p><b>Staff:</b> Shannon Chicerelli Heather Shreeves Carolyn Ramsey Bettina Franz Leslie Anderson</p> <p><b>Parents:</b> Christine Coglietta Julia Domurat Jessica Kaspar Katie McWalter Stephanie Sanalila Malie Santiago Maureen Williams Yvonne Yarbrough Shila Zamora (online)</p> <p><b>District Representative:</b> Sonia McGonigle (online)</p>		Dr. Goodwin

**Meeting Start Time**

The meeting was called to order at 4:03
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## Introductions/Voting of members

<b><u>Approval of SAC Members</u></b> <ul style="list-style-type: none"><li>• Co-chairs introduced</li><li>• Members in attendance, parents &amp; staff named</li><li>• 9 parents, 5 staff in attendance</li></ul>	<b><u>Motion to Approve</u></b> Stephanie Sanalila motions to approve members.	<b><u>Second</u></b> Carolyn Ramsey Seconds.
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**APPROVED**

## Voting and Approval of By-laws

<b><u>Approval of SAC By-laws</u></b> <ul style="list-style-type: none"><li>• Art Thomas provides review of by-laws</li><li>• Members given time to review before motioning to approve</li><li>• Floor opened to discussion</li></ul>	<b><u>Motions to approve</u></b> Jessica Kaspar motions to approve	<b><u>Second</u></b> Shannon Chicerelli seconds.
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**APPROVED**

## Meeting Schedule Approval for 23-24 School Year

<b><u>Approval of Meeting Schedule</u></b> <ul style="list-style-type: none"><li>-Art Thomas provided a list of suggested meeting dates</li><li>-Committee has discussion</li></ul>	<b><u>Motion to Approve</u></b> Stephanie Sanalila motions to approve schedule.	<b><u>Second</u></b> Malie Santiago seconds motion.
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**APPROVED**

## Budget Update

<p>-No outstanding balances at this time -Last year the committee spent \$5,352, we ended the year with \$47,366.90 in May 2023 - Received updated report and we currently have \$53680.71 in our accounts.</p>	<b>Budget Report:</b> Art Thomas	<b>Available Budget:</b> \$ 53,680.71
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## Funds Request

<b>Funds Request:</b> Jennifer Burton	<b>Amount Requested:</b> \$952.00
<ul style="list-style-type: none"><li>Burton funds request: ASHA Conference in Boston.</li></ul>	
<b>Motion to Approve</b> Stephanie Sanalila	<b>Second:</b> Malie Santiago

APPROVED

## Funds Request

<b>Funds Request:</b> Jennifer Burton	<b>Amount Requested:</b> \$50.00
<ul style="list-style-type: none"><li>Burton funds request: SAFE Training.</li></ul>	
<b>Motion to Approve</b> Jessica Kaspar	<b>Second:</b> Heather Shreeves

APPROVED

## Principal's Report

1Dr Goodwin is absent due to illness. Lisa Sclafani will read Principal's Report on behalf of Dr. Goodwin  
2) We are currently hiring an additional SLP  
3) We are wrapping up testing this week  
4) We now have 4 Assistant Principals  
Sclafani K/1; Loughran 2/3; Ottosen 4/5; Barnes Middle School  
5) On Friday we are launching our PBIS program and school will participate in Rock Your School

Motion to add Leslie Anderson and Yvonne Yarbrough to SAC Voting Members	<b>Motion:</b>  <b>Malie Santiago</b>	<b>Second:</b>  <b>Stephanie Sanalila</b>
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**APPROVED**

## Upcoming Focus Group Meeting- Stephanie Sanalila discussed what the Focus Group Meeting is

Wednesday, October 11 at 9 a.m. at the Fullerwood Center Auditorium (located at 10 Hildreth Dr., 32084)

-District level announcements and topics pertaining to district initiatives

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## Adjournment

Motion to adjourn meeting	<b>Motion:</b>  <b>Stephanie Sanalila</b>	<b>Second:</b>  <b>Leslie Anderson</b>
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**Meeting adjourned at 5:00 PM**