



Mill Creek Academy

School Advisory Council (SAC) Meeting Minutes

Sept 30, 2025 – 4:00PM Mill Creek Media Center

Attendance:

Parents/Guardians
Katelyn Barnes
Meghan Craig
Andrew Felts
Pamela Kolstad
Garrett Page
Malvina Santiago
Elizabeth Smith
Gina Stevens
Katie McWalter

Staff

Mehr Nauman
Angie Lindsey
Dr. Ken Goodwin - Principal

Call to Order:

A meeting of the **Mill Creek Academy** School Advisory Council was held in the **Media Center** on **Sep 30, 2025**. Chairs **Art Thomas and Wendiny Napier** called the meeting to order at **4:01**. **Wendiny Napier** will record minutes for this meeting.

District Required Presentation:

Required SAC Presentation Meeting 1 is presented and discussed.

Introductions and Voting of Members:

Attendees are introduced and proposed members are listed.

Katlyn Barnes motions to approve the list of Voting SAC members. Motion outcome-**Approved**.

Approval of By-Laws:

By-Laws are presented and opened for discussion.

Melvina Santiago motions to approve the By-Laws. Motion outcome- **Approved**.

Approval of Meeting Schedule:

Proposed meeting schedule for the 2025-26 year is presented and opened for discussion.

Megan Craig motions to approve the schedule. Motion outcome - **Approved**.

-Corrections: Changed last date from to May 19, 2025

Approval of Previous Minutes:

Katlyn Barnes motions to approve the minutes of May 20, 2025, with the following corrections- **No Corrections made**. Motion outcome - **Approved**.

Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund)

Art Thomas provides updated Funds Report. Currently have a total of \$117,854.68 in our accounts.

Funds Requests:

- ~~1. Funds Request by Christine Smith for Generation Genius for the school year. Amount - \$1395.00~~

~~<<Name>> motions to approve the Funds Request. Motion outcome. Cancelled~~

- ~~2. Funds Request by Jenny Cramer for Robotics Club. Amount - \$695.00~~

~~<<Name>> motions to approve the Funds Request. Motion outcome. Cancelled~~

3. **Funds Request by Ken Goodwin for Professional Learning. Amount - \$12000.00**
Mehr Nauman motions to approve the Funds Request. Motion outcome **Approved**.

Discussion – Grade Level funds to go towards Professional Learning. Approx. \$1000 per Grade Level.
Request to set funds aside for the use of teacher requests when they pursue opportunities for PL. Dr. Goodwin will encourage Grade Level teachers to look through PLC process and see what PL opportunities would benefit the grade levels.

School Improvement Plan:

Jacque Ottosen will discuss the School Improvement Plan

- Upon reviewing last year's data, Small Groups was seen as most beneficial for learning.
- Reviewed process on data collections. Looked at last year's ELA scores.
- Communications is routinely sent out to families who students are on Tier 2-3.
- Discussed 4 areas of Instructional Practice: Lowest Quartile for ELA/Math, SWD, PLC.
- Discussed PBIS – MCA received Gold Status

Textbook Adoption:

Jacque Ottosen will discuss Textbook Adoption

- Brought samples of curricula publisher candidates for SAC Members to review.
- SAC Members were given a period of time to review materials.

Principal's Report (Announcements):

Ken Goodwin will provide Principals Report and Updates

- Testing has been completed. Data will go to Teams for PLC Process. Administration will meet with Teams for Data Chats.
- Buddy-Thon is well on the way. Successful. Funds go directly back into the school, PBIS.

Old Business: N/A

"No content to be shared"

New Business:

- Upcoming Focus Group Oct. 8th at 9:00am

Open Agenda (Public comments):

"No content to be shared"

Next Meeting Date, Time, and Location:

The next meeting will be held on Oct 28, 2025 in the Mill Creek Media Center

Meeting Adjournment:

Motion: **Melvina Santiago** motioned to adjourn the meeting at **4:37**. Motion carried unanimously.

Submitted by:

Wendiny Napier

Co-Chair

Approval date: 10/28/25