



## **Mill Creek Academy**

### **School Advisory Council (SAC) Meeting Minutes**

**March 31, 2026 – 4:00PM** **Mill Creek Media Center**

#### **Attendance:**

Parents/Guardians

Katelyn Barnes

Megan Craig

Katie McWalter

Malvina Santiago

Elizabeth Smith

#### **Staff**

Mehr Naumen, 3<sup>rd</sup> Grade

Dr. Ken Goodwin – Principal

Jacque Ottosen, VP

Christine Smith, 6/7 Science

Erika Birkentall, 3<sup>rd</sup> Grade

#### **Absent:**

#### **Excused:**

Pamela Kolstad

Emily Matthews, District

#### **Call to Order:**

A meeting of the **Mill Creek Academy** School Advisory Council was held in the **Media Center** on **March 31, 2026**. Chairs **Art Thomas and Wendiny Napier** called the meeting to order at 4:00pm. **Wendiny Napier** will record minutes for this meeting.

#### **Approval of Previous Minutes:**

**Merh Naumen** motions to approve the minutes of February 24, 2026, with the following corrections: **NA**. Motion outcome. **Approved**

## **Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund)**

Art Thomas provides updated Funds Report. Currently MCA has a total of \$120,974.18 in our accounts.

### **New Business:**

#### **SAC Funds Request:**

1. Funds Request by Christy Smith for \$984.00

*“Science team requests funding for subs and registration fees to attend Whitney Laboratory’s Adult Learning Course: Tools that Shape Science. It is our hope that enriching our curriculum with real-world activities and examples will enhance the learning of our students. ”*

**Katelyn Barnes** motions to approve the Funds Request. Motion outcome:

**Approved**

2. Funds Request by Erika Birkenstall for \$828.00

*“The purpose of the funds requested is to attend the professional development: Kagen Summer Academy 2026: Memory Friendly Teaching. The PD aligns with areas of focus and ELA learning gains.”*

**Elizabeth Smith** motions to approve the Funds Request. Motion outcome:

**Approved**

#### **Parent/Faculty SAC Survey Update:**

- Surveys are now closed.
- 89 Parent Responses/73 Staff & Faculty
- Mid-April Staff and Faculty will vote on SRF and results will be presented to SAC Committee.

#### **Principal’s Report (Announcements):**

- 4.3 No School
- Testing is underway. Accolades for Ms. Williams/Ms. Dykeman on how they operate as Testing Coordinator.
- End of month is Staff Appreciation (week before testing in May). Thank you to PTA for coordinating this.
- Also, Thank you to SAC members for their involvement and support in this important and vital committee.

- Congratulations to Ms. Ottosen on becoming Principal of MCA.

**Old Business:**

N/A

**Open Agenda (Public comments):**

N/A

**Next Meeting Date, Time, and Location:**

The next meeting will be held on April 28, 2026 in the Mill Creek Media Center

**Meeting Adjournment:**

Motion **Merh Nauman** motioned to adjourn the meeting at **4:11pm**. Motion carried unanimously.

**Submitted by:**

**Wendiny Napier**

**Co-Chair**

**Approval date: <<Date of Approval>>**