



**Mill Creek Academy
School Advisory Council (SAC) Meeting Minutes
April 28, 2026 – 4:00PM Mill Creek Media Center**

Attendance:

Parents/Guardians
Katelyn Barnes
Megan Craig
Malvina Santiago
Elizabeth Smith
Pamela Kolstad

Staff

Mehr Naumen, 3rd Grade
Alexys Abel, MS ELA
Sharon Green, MS ELA
Madalyn Cubillos, MS Social Studies
Jacque Ottosen, VP

Absent:

Emily Matthews, District

Excused:

Katie McWalter

Call to Order:

A meeting of the **Mill Creek Academy** School Advisory Council was held in the **Media Center** on **April 28, 2026**. Chairs **Art Thomas and Wendiny Napier** called the meeting to order at 4:00pm. **Wendiny Napier** will record minutes for this meeting.

Approval of Previous Minutes:

Katelyn Barnes motions to approve the minutes of March 31, 2026, with the following corrections: **NA**. Motion outcome. **Approved**

Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund)

Art Thomas provides updated Funds Report. Currently MCA has a total of \$119,162.18 in our accounts.

New Business:

SAC Funds Request:

1. Funds Request by Jacque Ottosen for \$12,104.00
“Funds requested to send a team of educators to the PLC (Professional Learning Community) Institute. PLC Process is embedded throughout the SIP and is the driving force in our school improvement practice. New cohort of teachers will go. Previous teacher who attended will meet over the summer to strengthen strategies.”
Merh Naumen motions to approve the Funds Request. Motion outcome:
Approved
2. Funds Request by Jacque Ottosen for \$12,370.00
“Funds requested for Summer Collaboration PLC for Kindergarten, 1st thru 4th Grade, ESE, and Middle School ELA Teams”
Melvina Santiago motions to approve the Funds Request. Motion outcome:
Approved
3. Funds Request by Sharon Green and Alexys Abel, MS ELA for \$992.00
“Funds requested to attend the online professional development: Kagan Cooperative Learning Live Online, which is part of the 2026 Summer Institute.”
Elizabeth Smith motions to approve the Funds Request. Motion outcome:
Approved
4. Funds Request by Jenny Cramer, STEM for \$578.25
“Funds requested to purchase robots for STEM resource. This purchase will benefit K-5 students. ”
Katelyn Barnes motions to approve the Funds Request. Motion outcome:
Approved
5. Funds Request by Madalyn Cubillos, STEM for \$578.25
“Funds requested to purchase 25 Lenovo 100e Gen 5 Chromebooks and one 30-device charging cart for the Social Studies department. Chromebooks would be used to increase engagement with simulations, academic games, and allow for differentiation of students.”

Melvina Santiago motions to approve the Funds Request. Motion outcome:
Approved

School Recognition Funds Voting Results:

10% of the School Recognition funds would be given to SAC for nonrecurring expenses. The remaining 90% should be divided equally among all faculty and staff including SLPs for the 25-26 school year. To be eligible for the full amount, you need to have worked 85% of the 25-26 school year and have been a full-time employee. All part-time workers, including people hired throughout the year, will receive a pro-rated amount based on their scheduled daily hours or % of the school year worked. No employee receiving School Recognition funds from another school/source will receive funds from Mill Creek for the same year.

Merh Nauman motions to approve the Funds Request. Motion outcome: **Approved**

Principal's Report (Announcements):

- Teacher Appreciation is starting.
- Middle School Band Concert May 4th : Star Wars Theme
- Many 8th grade celebrations occurring
- Testing is underway: 7th Grade students will be tested first to see who are eligible for placement for next school year.
- Next meeting: Mrs. Ottosen will bring completed data from testing for review from SAC Members to collaborate ideas for the SIP.

Old Business:

N/A

Open Agenda (Public comments):

N/A

Next Meeting Date, Time, and Location:

The next meeting will be held on May 19, 2026 in the Mill Creek Media Center

Meeting Adjournment:

Motion **Merh Nauman** motioned to adjourn the meeting at **4:29pm**. Motion carried unanimously.

Submitted by:

Wendiny Napier

Co-Chair

Approval date: <<Date of Approval>>